information exp

Join us

SharePoint Senior Consultant

Hybrid Role: Leatherhead

The opportunity

Join us as a **SharePoint Senior Consultant.** Take your career to the next level in the fast-evolving world of Microsoft 365 with a focussed SharePoint consultancy.

What you'll do:

- Demonstrating the art-of-the-possible, exploring our clients' challenges & goals, and defining solutions
- Capturing detailed business requirements through workshops
- Helping design, implement and support Microsoft 365 solutions
- Working with SharePoint, Microsoft Teams, and Power Platform

Why join us?

- **Future First**: Develop skills on new tech including Azure AI, SharePoint Premium.
- **Global Client Base: W**e're the first choice for our clients across USA and UK
- **Training & Certification**: Earn industry-recognised qualifications.
- **Supportive Team**: Be part of a small, tight-knit group where your contributions matter.

This role is ideal for anyone looking to accelerate their technology career in a collaborative, innovative, and growth-driven environment.

Ben & Rupert

(Co-founders of Information EXP)

What you bring

This is key:

- **Analytical** – an aptitude for maths, science, technology, programming
- **Methodical** – you're organised and meticulous in achieving consistent results
- **Approachable** – you're friendly, engaging, confident and outgoing
- **Passionate about Technology** – you're continually learning about technology, developing yourself and enjoy sharing your knowledge

And we expect all our team to be:

- **Accountable** – you do what you say you're going to, when you say you will do it
- **Committed** – you show evidence of achievement even when things go against you, committed to meeting deadlines and achieving results
- **Clear Communicators** – you write succinctly and use appropriate language for the situation
- **Goal Oriented** – you've set and achieved personal / professional goals

What makes us different

We have implemented EOS (“Entrepreneurial Operation System”) in our business. But what does that mean for you?

- **Our Vision** is documented and broken down into 10-year, 3-year, 1-year and quarterly goals – everybody has a part to play in achieving those and you will take ownership of part of it. We all know where we’re going, and we have an idea of how we’re going to get there!

- We are a **values-led** organisation, we interview based on our values, we celebrate those who uphold our values at the end of each day, and we review your performance based on our values.

- The **“Level-10”** meeting. Each week we run a tightly structured meeting to enable everyone to raise their issues and ideas for the team to discuss – as well as review the company’s performance

- We have an **Accountability Chart + Career Path** which explains what your role (or seat) requires from you and how you move through the 7 stages of your career path with us.

- And one more thing, we are **massive on openness** – to the extent that we share our sales figures, our revenue figures and even our bank account balance with everyone.

Our Values - Lived

We research and deliver webinars on both best practices on existing technology and share new technology such as AI content management

Everybody gets a say in our weekly company meetings and anyone can raise an idea / issue through our IDS process

We pay our freelancers and small businesses on the day they invoice us because we know cashflow is so important to smaller businesses

We guide our clients to success even when it might clash with their perception of how to get there – it's how we deliver that message which is key.

We expect everyone to own their "quarterly rocks" – we'll support you, but they are yours to be accountable for

Working with us

We work from 9am to 5.30pm. We start every day with a team daily stand-up and at the end of the day we have a reflective review of how things went

In the rare case that we ask you to work on a weekend – we will give you an extra day of holiday in lieu

We are a consultancy – so please do expect some occasional travel to our clients' offices

Naturally, we will pay your travel expenses when you're travelling on behalf of the company (except to our office).

We will set you up with a Surface Laptop + Headset + Docking Station as well as everything you need for home use - Monitor, additional keyboard etc.

We have great office space in Fetcham, near Leatherhead in a Grade II listed building – where you will be based twice a week.

We have showers, free car parking and as well as cycle parking.

Outdoors there are gardens & fountains, seating areas and a curious local fox!

We are close to the Surrey hills if you like to get out and about.

Fetcham Park House

The Package

25 Days holiday + 1 day for each year completed, up to 28 days, and English bank holidays

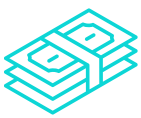
Matched Pension contribution up to a total of 10% of salary, that's 5% from you and 5% from us.

Work from home, typically 3 days a week

On-the-job training and support leading to qualifications. Expenses paid to technology community events such as the South Coast Summit.

Confidential Employee Assistance Program
Life Insurance
Medicash Health Cash Plan
Personal Accident Cover
Virtual GP Service

Cycle to Work Scheme
Electric Car Scheme



Salary £50k-£60k

Recruitment Process

STAGE 1

Start with a 20-minute Microsoft Teams call with a director to establish if we think there is a fit.

STAGE 2

We'll then send over a DISC and team Assessments to understand your personality style.

STAGE 3

A longer face-to-face interview exploring the role, your history and your potential

That's it – if we both think it works, you're welcome to join us

How to apply

Share your story:
If your LinkedIn profile is detailed, point us that way. Alternatively send us your CV.

Email us:
careers@informationexp.com

Not sure?
Let's have an exploratory call first to see if this is could be the right role for you?